

# Nitro PDF Pro (for Windows) Installation Guide

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**BUSINESS VERSION** 

Updated: September 2024

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## 1 Introduction

This guide outlines the best practices and requirements for deploying Nitro PDF Pro for Windows. These settings can be customized to fit the specific needs and preferences of individual customers.

To meet the diverse license management and deployment needs of various organizations, Nitro PDF Pro offers multiple installation options. This Installation Guide is specific to the Business licensing model.

If further assistance is needed, please see <u>Section 7</u> for additional support resources.

## 2 System Requirements

- **Operating System (Desktops):** Windows 11 (64bit) and Windows 10 (64bit) version 1809 or later
- Servers: Microsoft Windows Server 2016 (64bit) and 2019 (64bit)
- **Processor:** 1.5 GHz or faster
- **RAM:** 1GB
- Available Hard Disk Space: 4.5GB
- Display Screen Resolution: 1024x768
- Microsoft Office Integrated Features: MS Office 2013 (32bit or 64bit), MS Office 2016 (32bit or 64bit), Microsoft Office 2019 (32bit or 64bit)
- Video Hardware Acceleration: Optional
- **iManage:** To support iManage integration:
  - server: iManage 10.2 and newer (cloud or on-premises)
  - o client: iManage Work Desktop for Windows 10.5 and newer

Please check the <u>Technical Requirements</u> page for the latest Nitro PDF Pro system requirement updates.

## 3 Installing Nitro PDF Pro 14 (for Windows) – Business Version

Nitro offers different licensing methods for its software. This guide is specifically for the **Business** version of Nitro PDF Pro which is installed using a MSI (Microsoft Installer) deployment package and activated using an 18-digit numeric serial number. If you do not have an 18-digit numeric serial number, you will not be able to activate Nitro PDF Pro.

#### 3.1 Nitro PDF Pro 14 (for Windows) Installers (Business)

Nitro PDF Pro 14 can be installed on individual computers or deployed to multiple computers without any user interaction using a software deployment application or Group Policy.

The latest Business version of Nitro PDF Pro 14 (for Windows) can be downloaded at: <u>https://www.gonitro.com/installers/business/v14/msi/download</u>.

#### 3.1.1 Default Settings

We recommend installing Nitro PDF Pro 14 using the default settings. Below is a list of features that are enabled in Nitro PDF Pro 14 (Business) by default:

- Nitro PDF Pro desktop shortcut
- Microsoft Office (Word, Excel, PowerPoint, Outlook) add-in
- Nitro PDF Pro printer driver (required for creating documents)
- Crash reporting
- Integrations with supported Document Management Systems (DMS), including Box, Dropbox, OneDrive, and SharePoint Online.
- Nitro Knowledge Assistant

#### 3.2 Installation Methods

To install Nitro PDF Pro 14, you have multiple options to choose from depending on your preferred method and technical expertise. Below are the three ways to install the software:

- 1. **Manual /Basic Installation:** Run the MSI file and follow the installation wizard prompts.
- 2. Command-Line: Use the command-line or a script to run the msiexec command.
- 3. **Software Package:** Deploy via a software package like Microsoft System Center Configuration Manager (SCCM) or Intune.

#### 3.2.1 Manual / Basic Installation (Default Settings)

Nitro PDF Pro 14 can be installed on a Windows-based computer that meets the prerequisites by simply starting the MSI installation file with a double click. This method is typically recommended when installing on individual workstations.

- 1. Download the <u>Nitro PDF Pro 14</u> installer.
- Close all Microsoft Office applications (Word, Excel, PowerPoint, Outlook).
   Run the downloaded package with elevated privileges. (Run as an Administrator if your user account does not have installation rights.
- 3. Follow the prompts presented by the installer.



- 4. Select the installation location. The default (recommended) location is C:\Program Files\Nitro\PDF Pro\14\.
- 5. Leave the box checked to install the **Microsoft Office add-ins** for Word, Excel, PowerPoint, and Outlook.
- 6. Select the desired **application language** from the drop-down. English is the default language, but Nitro PDF Pro is also available in German, French, Spanish, Dutch, and Italian. (The application language can also be changed postinstallation. See <u>Section 6.1</u> for details.)
- 7. Click **Install** to begin the installation process.

Configurat	ion Options	
Select your p	preferred options and then press Install	<b>P</b> nitro
Install Nitro F	PDF Pro to:	
C: Program	Files\Witro\PDF Pro\14\	
w	□ Install Nitro PDF Pro add-in for Microsoft Word, Excel Outlook	, PowerPoint, and
Language:	Install Nitro PDF Pro add-in for Microsoft Word, Excel Outlook	, PowerPoint, and
Language: By dicking 'In	Install Nitro PDF Pro add-in for Microsoft Word, Excel Outlook English ✓ Install' I agree to the <u>Terms &amp; Conditions</u>	, PowerPoint, and

8. Please wait for the installation of Nitro PDF Pro to complete, then click **Finish**.

#### 3.2.1.1 Activating Nitro PDF Pro Manually on Individual Workstations)

Nitro PDF Pro is activated using an 18-digit. This is a straightforward process designed to ensure you can access and utilize the full capabilities of Nitro PDF Pro. This method provides a seamless and secure way to activate Nitro PDF Pro.

Follow the steps below to activate Nitro PDF Pro and get started.

- 1. After Nitro PDF Pro 14 is installed, go to the Help tab, and click on the Activate button.
- 2. You will be presented with an Activation window.
- 3. Enter the 18-digit serial number.
- 4. Check the box to accept the **Terms of Service**.
- 5. Click **Activate** to activate the Nitro PDF Pro installation.
- 6. Upon successful activation, a message will appear confirming that Nitro PDF Pro has been activated.

Nitro PDF Pro Activation Assistant	×
Activation	<b>itro</b>
To activate Nitro PDF Pro, enter your serial number below and click 'Activate'. 504900000000000000000000000000000000000	Paste
Where can I find my serial number?	<u>y Policy</u>
Advanced Activa	te Cancel

## 4 Setting Nitro PDF Pro as the Default PDF Application

Due to changes made by Microsoft, Nitro PDF Pro cannot be set as the default PDF viewer automatically during installation. A few additional steps are required to make Nitro PDF Pro the default PDF application.

## 4.1 Setting Nitro PDF Pro as the Default: On Individual Workstations

Option 1: Change the Default PDF Application from Preferences

- 1. Open Nitro PDF Pro and go to Preferences.
- 2. Select **General** from the left-hand column.
- Click Set Default Programs and follow the prompts to set Nitro PDF Pro as the default PDF viewer.

Changing your prefe	rences in Nitro PDF Pro
Accounts	Default viewer
Appearance Bookmarks	To view or change the default handler for PDF files, please use the 'Set Default Programs' control panel.
Commenting Compare	Set Default Programs
Conversion Create PDF from	Tell me if Nitro PDF Pro is not the default viewer
Digital Signature	Auto Recovery
Editing	
Forms	Interval between Auto Recovery saves (in minutes):
Full Screen General	
HTML	Basic tools
Identity	Hand tool can select text and images
Internet Explorer Add-ins	Select images before text when conflict exists
JavaScript	
Language Measure	
Notifications	Default Locations
OCR Bage View	Always use last locations in 'Open' and 'Save As' dialog boxes
Page view OuickSign	
Spell Check	Start up option
Units and Grid	

#### Option 2: Change the Default PDF Application Using "Open with" in File Explorer

- 1. After Nitro PDF Pro is installed on the workstation, from File Explorer right-click on any PDF file, and from the context menu, select **Open With**.
- 2. Select **Choose another app** to open the prompt window with a list of PDF applications.
- 3. Select Nitro PDF Pro from the list and click Always use this app to open .pdf files.

## Option 3: Change the Default PDF Application through Settings

- Click on the Start menu. Go to Settings > Apps > Default apps.
- 2. Select Set defaults by app.
- 3. Select Nitro PDF Pro and click Manage.
- 4. Select Nitro PDF Pro as the **default app** for PDF, FDF, XFDF, and PPDF files.



## 5 Updating Nitro PDF Pro (Business version)

The latest Nitro PDF Pro 14 installers, product updates, and release notes are available at the Business Installer page. The latest release of Nitro PDF Pro can be downloaded <u>here</u>.

#### 5.1 In-App Updater

Nitro releases a minor update (e.g., Nitro PDF Pro 14.1 to Nitro PDF Pro 14.2) approximately every three to six weeks. Nitro PDF Pro includes an **In-App Updater** feature that notifies users when there is a newer version of Nitro PDF Pro available for installation.

There are two methods of notification:

- 1. Automatic: When opening Nitro PDF Pro, users will be notified at startup if a newer version is available.
- 2. Manual: Users can manually check whether a newer version of Nitro PDF Pro is available by going to the Help tab from within Nitro PDF Pro, then clicking on Check for Updates.



If a newer version is available, users will be presented with an option to install the latest Nitro PDF Pro update.

Users can dismiss the notification by selecting **Skip this version** to suppress any additional notifications about this version update or **Remind me later** to get another notification in 24 hours.

If **Install update** is selected, users will be guided through the download and installation steps. Nitro PDF Pro will be installed on the user's workstation using the standard default installation settings.



## 5.2 Retaining Configuration Settings during Version Updates

When updating Nitro PDF Pro, the following user data and settings are retained for both major and minor version updates. No action is needed to retain the following user settings.

- QuickSign Profiles
- Custom Stamps
- Digital IDs
- Digital Signatures
- Certificates
- Security Profiles
- Scanner Profiles

## 6 Special Configurations

## 6.1 Multilingual Installer: Selecting Application Language

Nitro PDF Pro 14 is available in six languages: English, German, French, Spanish, Italian, and Dutch.

The application language can be changed at the time of deployment or changed by the user at any time after installation.

#### 6.1.1 Setting the Application Language on Individual Workstations

Nitro PDF Pro delegates the choice of the application language to an end-user. Unless the application language is specified at the time of deployment, the user is prompted to select a preferred language at the

first launch of Nitro PDF Pro. Users can also change the application language at any time after first use by going to Nitro PDF Pro Preferences.

- 1. Go to File > Preferences.
- 2. Select Language from the left-hand column.
- 3. Select the desired **Application Language** from the drop-down menu.
- 4. Click Apply and OK.
- 5. **Restart** Nitro PDF Pro to apply the changes to the application language.

Use your preferences to cu	stomize how your Nitro PDF Pro looks, functions,	updates, and converts.
Accounts Appearance Boolmarks Compare Compare Conversion Conversion Create PDF from Digital Signature DMS Storage Editing Forms Full Screen General HTML Lidentity Internet Access Internet Explorer Add-ins JavaScript Language Measure Notifications OCR Page View Quid/Sign Spel Check Units and Grid	Language Application Language: Note: Nitro applications and add-ins nee changes.	English Select on application startup Select on application startup English English Halano Nederlands

#### 6.2 iManage 10 - Integration

Nitro PDF Pro supports an integration with iManage 10. Integrating Nitro PDF Pro with iManage ensures that all PDF files are automatically saved and indexed in a secure, centralized location, making it easy for users to find and retrieve documents.

The Nitro PDF Pro iManage 10 integration provides a seamless workflow for the end-users to Open and Save documents from iManage repositories.

For Step-by-step instructions for setting up the iManage server to communicate with Nitro PDF Pro, please see the Nitro <u>User Guide</u>.

Once the iManage integration is enabled, Nitro PDF Pro will display an additional iManage tab with the available features as below:

File	Ноте	Convert	Review	Page Layout	Forms	Share	Erase	Protect	Customize	iManage	Help
() Hand Q Zoom •	Connect Connect	Open San	e Save and Sync	Save as New Version							2
☐ <b>()</b> #840	2v1 <active< td=""><td>- combine 3</td><td>×</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></active<>	- combine 3	×								

## 7 Contacting Nitro Support

If you encounter any issues or have questions, Nitro has a full suite of self-help resources, including videos, user guides, knowledge base articles, and community forum.

- User Guide: Get step-by-step instructions for using Nitro PDF Pro with our comprehensive Nitro PDF Pro <u>User Guide</u>.
- Video Library: Choose from a collection of <u>short videos</u> to learn how to use core features in Nitro PDF Pro.
- Knowledge Base: Get on-demand answers to your product-related questions across hundreds of <u>knowledge base</u> articles.
- Nitro Knowledge Assistant: Use our <u>chat tool</u> for an improved search experience and quick and accurate results across our extensive knowledge base.